

## ***Camp Sweet Life Adventures Meeting Minutes***

<b>CAMP SWEET LIFE BOARD MEETING MINUTES</b>	DATE: Monday, September 24, 2012	SUBMITTED BY: Robin Jordan
PRESENT: Rob Larson, René Maes, Karen Snay, Valerie Koch, Vickie Parsons, Robin Jordan, Mary Powers, Melissa Lembke		

TOPIC	DISCUSSION	ACTION/RESPONSIBILITY
<b>Kwik Trip Cards</b>	Flyer/Poster needs to be created to promote Kwik Trip fundraiser.	<ul style="list-style-type: none"> <li>• Robin will create flyer/poster and send out for approval</li> </ul>
<b>CSLA Letterhead</b>	Per suggestion of Bob Weiss, letterhead should have board members listed.	<ul style="list-style-type: none"> <li>• Robin will create updated letterhead and send out for approval</li> </ul>
<b>THANK YOU'S</b>	Thank you letters to VIP's and recent donors needs to be sent out. Invite to Christmas gathering (Dec 3 <sup>rd</sup> ) will be included on their letter. Recipients as follows: Dr Foss, Mankato Clinic Foundation, Kitchenmasters, Lions Club.	<ul style="list-style-type: none"> <li>• If anyone is missing, please let Robin know ASAP. Once list is final, Robin will create letters and send out to recipients.</li> </ul>
<b>Board Member Application Process</b>	Election of board members will be at the November 12 <sup>th</sup> meeting. Nominations of members should be submitted at the Oct 15 <sup>th</sup> meeting. Board members should provide oversight and govern organization; including formal and informal responsibilities. Board members would need to be on an assigned committee. Should board application be revised and distributed to potential members? Scrip card should be developed so current board members are relaying consistent information.	<ul style="list-style-type: none"> <li>• Review board application and submit revisions back to Robin for updating.</li> <li>• Develop scrip card</li> <li>• Current board members submit 3 names for potential members.</li> </ul>
<b>Camp Staffing</b>	Morgan did not adequately perform all duties assigned to her at the 2012 camp. Camp positions will be posted for competition for Camp 2013. These postings will be posted at MSU, YMCA, etc. New job descriptions will be created for all positions prior to posting positions. (Reference Camp Kudzu for examples)	<ul style="list-style-type: none"> <li>• Job descriptions and postings to be developed for distribution in early Spring.</li> </ul>
<b>ACA</b>	American Camping Association accreditation. Possibility for Camp Sweet Life	<ul style="list-style-type: none"> <li>• Vickie and Rene are gathering necessary information for accreditation process.</li> </ul>
<b>Financial Statement</b>	Rene passed out current financial statement for board to review.	
<b>TCOYD</b>	TCOYD conference – may be conflict of interest with ADA. Rob will follow-up with ADA. Possible smaller scaled symposium in 2014; partner with ISJ Clinic and Mankato Clinic. Targeted audience would be caregivers, nurses, parents, school nurses, daycare providers, etc. Children's could also be a possible resource for symposium.	<ul style="list-style-type: none"> <li>• Vickie and Rene are gathering necessary information for accreditation process.</li> </ul>

<b>Strategic Plan</b>	Follow-up meeting to finalize plan	<ul style="list-style-type: none"> <li>• Meeting November 3th – 9am-12pm</li> </ul>
<b>Future Activities</b>	Planetarium – Karen will call for future dates Mt Kato Tubing/Skiing – Rene will provide dates, partner up with Boy Scout’s day	<ul style="list-style-type: none"> <li>• Final dates TBD</li> </ul>
<b>Open Discussion</b>	<ul style="list-style-type: none"> <li>• Future Diabetes Conventions/Conferences – look at sending Camp Director.</li> <li>• McGowan’s – October 21 12pm-4pm – sharing afternoon with Open Door Clinic</li> <li>• Future Meetings:             <ul style="list-style-type: none"> <li>• October 15<sup>th</sup> – 6:30pm Scout Office</li> <li>• November 3<sup>rd</sup> – Strategic Plan Meeting – 9am-12pm Scout Office</li> <li>• November 12<sup>th</sup> – 6:30pm Scout Office – Meeting and Election of Board Members</li> <li>• December 3<sup>rd</sup> – Christmas Gathering</li> </ul> </li> </ul>	