

Camp Sweet Life Adventures Meeting Minutes

CAMP SWEET LIFE BOARD MEETING MINUTES	DATE: Thursday, June 12, 2014	SUBMITTED BY: Robin Jordan
PRESENT: Rob Larson, Robin Jordan, Melissa Lembke, Cathy VanHove, Vickie Parsons, Jocelin Reynolds, Mary Powers		
Next Meeting: Thursday, July 11 – 6pm Scout Office		

TOPIC	DISCUSSION	ACTION/RESPONSIBILITY
Previous Minutes	Previous minutes approved as posted.	*Jocelin to post on website
Financial Report/Budget	Email from Rene – Balance in bank is \$48,936.13 as of 5/30/14	
File storage & retention	Medical forms, applications, etc. are not currently being stored properly; at various locations right now. Vickie learned at the DECA conference that the retention for camper/counselor information is 20 yrs. At some point, these documents could be stored electronically. We are outgrowing spaces available. Committee (Robin, Vickie and Jocelin) to look at options for space availability; possibly rent office space.	*Update to be provided at next meeting.
Camp Update	Committee emailed updates. Kevin has contacted past staff to see if they are interested in working at camp again this year. Vickie will be contacting references on new staff applications. Jocelin working with Bent River Outfitters for field trip option or they could come directly to camp. One option is kayaking down river for 2 ½ hours for campers 12 and older. Jocelin still trying to coordinate Vikings training camp visit. Vikings are currently still reviewing schedule. Crafts have been planned, dance scheduled for Tuesday night. VIP night will again be night of the Olive Garden donated meal. JOBS – volunteers 15-18 yrs old could fill out counselor application if interested. Mostly volunteers will be used for set up and tear down of camp. They also could assist in craft area.	*Committee members to inform Robin with VIP guest list so invites can be sent out.
Finance Committee Update	*Glow Run – Poster will be sent to all Lions’ Clubs (waiting for 2013 run photos). Lions Club donated \$2000 for tents and \$1000 for general donation. *Tonic Sol Fa – They are busy the rest of the year, but Tim Emmers to contact them and line something up in the future. *Grants – Mankato Clinic Foundation – Vickie Apel looking at using this grant for underwriting the medical needs of camp. A lot of unknowns...what does this entail? More information at next meeting. *Sponsorship Form – Rene drafted a form to acquire sponsorship. Concerns in regards to commitments to sponsors (this form, camp and glow run). Currently all events have different sponsors. How can this be incorporated? Finance committee to relook at form and have discussion. *Leave a Legacy – Melissa attended last meeting focusing on gratitude. They talked about always thanking sponsors. Hand written notes are better than pre-written form/letter. We currently send out letter signed by Robin. Photo cards will also be used in the future with a hand written note inside.	*Sponsorship form follow-up *Glow Run poster to be developed *More information to be provided regarding Mankato Clinic Foundation grant.
Round Robin	*Mankato Area Foundation grant was denied *South Elementary – St Peter – Ms. Depuydt’s kindergarten class (Brayden’s class) had a plant sale. All proceeds to go to Camp Sweet Life. The class raised \$101. Plants were planted and grown right in class.	