

## Camp Sweet Life Adventures Meeting Minutes

<b>CAMP SWEET LIFE BOARD MEETING MINUTES</b>	DATE: Thursday, February 12, 2015	SUBMITTED BY: Robin Jordan
PRESENT: Rob Larson, Robin Jordan, Melissa Lembke, Vickie Parsons, Danielle Senn, Jocelin Reynolds, Rene Maes, Cathy VanHove Guest – Vickie Apel		
Next Meeting: Thursday, March 12 – 6pm @ Scout Office		

TOPIC	DISCUSSION	ACTION/RESPONSIBILITY
Previous Minutes	Previous minutes approved as posted.	*Jocelin to post on website
Financial Report/Budget	<p>*End of year balance sheet and profit loss statement provided.</p> <p>*2015 Budget Review – Finance committee put together draft budget. Items added/increased:</p> <ul style="list-style-type: none"> <li>*Camp Parent Session – high profile speaker</li> <li>*Administrative Assistant increase – motion raised and approved</li> <li>*Executive Director salary</li> <li>*Taxes</li> <li>*Other general expenses</li> </ul> <p>*Motion to accept budget as presented, with the following to be added:</p> <ul style="list-style-type: none"> <li>*Add technology updates – expense \$30,000, budget \$30,000 for grant income to offset</li> <li>*Add continuing professional development for staff - \$1000 (adding under education)</li> </ul>	
Finance Committee Update	<p>*Vickie Apel met with Nancy Zallek from Mankato Area Foundation. Currently, camp does not fit under their general guidelines for funding. They are trying to stay away from social services and camps. She discussed the possibility of funding through Thin Film Technology, through a technology grant. They are merging with Enventis, who has reformulated funding youth activities.</p> <p>*Structure of CSL – Nancy had a few suggestions. Recruit an Executive Director. In order to look at sustained funding and larger funding sources, we need someone to steward these gifts. Donors then know where the money is going and how it is being used, giving us more credibility. This person would be doing the fundraising, grant writing, and getting out into the communities. Suggestion made and requested budget for \$25,000 salary for Executive Director. Job description to be reviewed further and suggestions proposed to Cathy by March 5 Finance Committee meeting. Suggests looking at capacity building grants for staffing. Bremer Foundation doesn't necessarily support those type or grants, but Schmidt Foundation has in the past.</p> <p>*Vickie Parsons suggests looking at budget in regards to salaries for Camp Director and Marketing staff.</p> <p>*Discussion around stepping up Kwik Trip program. Program will be changing. No longer receive 10% of card sales. We will receive 5% up front, and when cards are used IN STORE, NOT for fuel, we will receive an additional 10% back at that time.</p> <p>*Fundraising Idea presented by Vickie Parsons – Lip Syncing to be set up similar to that of Mankato Dancing with the Stars. She already has interest from others to work on a committee, including Krista and Justin Morneau.</p>	<p>*Review job description for Executive Director at next meeting.</p> <p>*Vickie Parsons to continue the fundraising idea and report back with updates.</p>
Parent Session Update	*Danielle set up a parent support group for anyone affiliated with Type 1 Diabetes. An ad will be placed in the Home Magazine, which is free in the events section. First meeting will be at the	*Dates to be set for future parent sessions/family activities

	<p>Eatery Tap on February 28 at 6pm.</p> <ul style="list-style-type: none"> <li>*ADA Walk at Sibley Park – suggests we have a table set up there</li> <li>*Jocelin Reynolds – Paint &amp; Create Fundraising opportunity. Jocelin to forward information Danielle.</li> <li>*Diabetes Expo October 10<sup>th</sup> – we are not allowed to be there as Camp, but suggests individuals go and reach out to vendors for camp.</li> </ul>	
<b>Camp Committee Update</b>	<ul style="list-style-type: none"> <li>*Brochures printed and will be mailed out within the next week or so.</li> <li>*Posters to be developed for clinics, etc.</li> <li>*Rob looking for ideas on a potential speaker for camp – Dr Goharfer (hypnosis) was suggested by Jocelin</li> <li>*Background checks need to be run on anyone that will have direct contact with the children.</li> <li>*Carly Johnson’s mother would like to volunteer at camp.</li> </ul>	<ul style="list-style-type: none"> <li>*Robin to create posters</li> <li>*Rob to follow-up with speaker at camp</li> <li>*Background checks to be submitted on staff/volunteers</li> <li>*Robin to contact Carly’s mom</li> </ul>
<b>Round Robin</b>		