

Camp Sweet Life Adventures Meeting Minutes

CAMP SWEET LIFE BOARD MEETING MINUTES	DATE: Thursday, January 14, 2016	SUBMITTED BY: Robin Jordan
PRESENT: Vickie Parsons, Danielle Senn, Rene Maes, Melissa Lembke, Robin Jordan, Jocelin Reynolds, Rob Larson, Rob Rader		
Next Meeting: Saturday, February 6, 2016 – Retreat at the Scout Office Thursday, February 11 – 6pm @ Scout Office (Placeholder for review of potential board members)		

TOPIC	DISCUSSION	ACTION/RESPONSIBILITY
Previous Minutes	<p>*November minutes – Rob Rader motioned to approve as printed, Rob Larson seconded. Motion carried to approve minutes as posted.</p> <p>*December minutes – minutes will be used for informational purposes only due to not having an official quorum.</p> <p>**Follow up from December meeting – Riding on Insulin: Danielle will obtain further information and prepare flyer to send out to families. Jocelin to email contact information for program to Danielle.</p>	*Jocelin to post minutes on website
Financial Report	<p>Review of financial reports dated 12/31/15.</p> <p>*2016 budget to be discussed at retreat, however, place holder to be made for the following:</p> <ul style="list-style-type: none"> -Professional Development -Technology Expenses (maintenance of website, new equipment) 	*See attached reports
Kiwanis Holiday Lights	<p>Event went well. Volunteers that came worked out well. Kiwanis has not disclosed final numbers from the event. Danielle will forward on information as soon as it becomes available.</p> <p>*Danielle will attend event when check is presented.</p>	
Mankato Marathon	<p>New this year:</p> <ul style="list-style-type: none"> -Requirement to have 4 champion runners (can be full or ½ marathon). As of today, CSL runners are Kevin Lewis, Doug Lamoureux, and Jodi (friend of Becky Gersich). Danielle will reach out to Sarah Caven as a potential runner for camp. Rob Rader agreed to run if in need of a 4th runner. -3 year cap that charity's can participate. As this is new this year, CSL will be grandfathered in, which means we can participate in 2016 and 2017. Once the 3 year cap is hit, charity must take a year off before applying to be designated charity again. <p>Board agreed that CSL will be more supportive of champion runners and their fundraising efforts. Possibly look at adding an option to donate to champion runners on the CSL Camp 2015 registration forms.</p> <p>Example: I wish to donate an additional \$_____ towards CSL Champion Runners for the 2016 Mankato Marathon.</p>	<p>Expo scheduled for October 15 Run scheduled for October 16</p> <p>Danielle to provide update after connecting with potential runners.</p>
Parent Session Topic for Camp 2016	<p>Possible topics for parent session:</p> <ul style="list-style-type: none"> -Food: Nutritionist, dietician, food/meal preparation -Buddy system for campers throughout the year <p>Board members to be thinking of other topics and report back to Danielle with ideas.</p>	*Ideas should be sent to Danielle.
Grant Update	<ul style="list-style-type: none"> *Alpha Gamma Delta Foundation grant submitted 1/3/16 \$8000 request *Finish Line Youth Foundation grant submitted 1/3/16 \$5000 request *Currently working on Mankato Clinic and Mankato Area Foundation grants. *US Bank-Vikings Stadium Grant – Rene to send Robin more information. 	*Further grants to be submitted and update provided at that time.

Camp Session – Days	<p>ivenssa motioned to add an additional day to Camp 2016, Camp to run Sunday – Thursday, Rob Rader seconded. Motion carried to run Camp 2016 from Sunday, August 14th – Thursday, August 18th.</p>	
Administrative Assistant Role	<p>Board supportive of Robin continuing in her current role after her move up north. Non-profit office in downtown Mankato is available for day use, if needed. Robin has volunteered to move office up north, and keep most supplies in trailer, which can remain parked at Camp Norseland. Jocelin volunteered to keep items that cannot get cold at her house.</p> <p>Trac phone option to be looked at; Jocelin to look into cost through Verizon, Robin to look at other options. Nice to have one number for families, vendors, etc. to call; however, most calls are around camp and probably not needed throughout the year.</p> <p>Current office lease in St Peter is on a month-to-month lease. Need to give landlord as much notice as possible if/when we vacate.</p>	<p>*Updates to be provided on cell phone cost, etc.</p>
Board Recruitment	<p>Topic tabled for retreat when we will discuss roles and responsibilities of board members and committee members. Prior to recruiting, we should know what our need is. Need to review time commitment of members to be able to inform members what the expectation is. Attendance in person is strongly encouraged, however, can attend via phone conference.</p> <p>-Mary Powers resigned from her board member position in December.</p> <p>-Potential members:</p> <p>--Mary Thoenke</p> <p>--Micah Dorfner – already completed questionnaire</p> <p>--Sarah Caven – already completed questionnaire</p> <p>--Matt Anthony</p> <p>--Doug Lamoureux</p> <p>--Brad Haines (Rob Rader to have first discussion with him)</p> <p>--Legal contact (Rob Rader to provide contact information)</p>	<p>*Further discussion at retreat.</p> <p>*Robin to send out questionnaire to Mary Thoenke, Matt Anthony and Doug Lamoureux. Rob Rader to inform Robin when to reach out to other candidates.</p>
T-Shirt Vendor	<p>New vendor information from Rene. Bid will be obtained by multiple vendors this year prior to committing.</p>	<p>*Multiple bids to be obtained.</p>
MSU Summer Camp Job Fair	<p>February 10, 2016 10:30am-2:30pm. Robin motioned to approve the \$40 registration fee, Rob Larson/Jocelin Reynolds seconded. Motion carried to approve Rene’s attendance at event. Rene will reach out to Sue Hanson to see if she is interested in attending with him.</p>	<p>*Rene to attend 2/10/16 job fair.</p>
Round Robin	<p>*Reminder that the retreat is scheduled for 2/6/16 from 9am-3pm</p> <p>*Vickie will be talking to Rotary about CSL on February 2</p> <p>*Next meeting date 2/11/16 will remain as a place holder for potential board member interviews.</p>	